



## **Instructions on Changing Bank Account or Credit Account Information For the Monthly Dues Payment Plan**

1. Dues are being withdrawn monthly from your checking account and you have changed banks or account number.
  - a. Please mail a VOIDED, printed, check from your new account or fax it to 615-254-0303 to Kathy Denton's attention. Attach a note explaining you have changed account information and include either your RN license number or your TNA/ANA membership ID number. NOTE: you must send a printed check and not a deposit slip from the new account. A temporary check from the bank will not work either. Wait until you receive your new printed checks and void out one of those to send us.
  
2. Dues are being withdrawn monthly from your credit or debit card and you need to give us a new account number or a new expiration date on the card we are currently using.
  - a. Call Kathy Denton at 615-254-0350 or 1-800-467-1350 or fax the information during TNA business hours to 615-254-0303. Include a note explaining what the information is for and also include either your RN license number or your TNA/ANA membership ID number.

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Nashville, TN 37228  
Email: [KDenton@tnaonline.org](mailto:KDenton@tnaonline.org)  
Business Hours: Monday-Friday 8:30 a.m. – 4:30 p.m. CST